

25th Anniversary Celebrations for Mayo College 1993 Batch



Date		8th Aug 2018				
Event Date		30th Nov - 2nd Dec 2018				
Client		Batch of '93				
Event		Mayo '93 Batch Reunion				
No. of pax		150				
Venue/City		Ananta Spa & Resorts, Pushkar/Ajmer				
SI #		Particulars	Size	Sq.ft	Days	Units
Date:	30th Nov	DAY 1				
1	Arrivals	Logistics for team & hospitality			3	3
2	70 Rooms	Welcoming Guests to the Hotel			3	5
3		Coordination with Hotel & Guests for room allotments			3	
4		Coordination from Hotel to school & back			3	
5		Follow up & Reminders			3	
Evening:	Aravali Lawn	THEME EVENT	6000 sq.ft			
Infrastructure Inventory	8:00 PM					
1		Stage with Masking (1.5ft height)	20' x 16'	320	1	1
2		Backdrop Flex with framing & mounting	20' x 8'	160	1	1
4		Podium Branding (sunboard)	2' x 4'	8	1	1
5		Registration / welcome backdrop at entrance	8' x 6'	48	1	1
6		Direction boards / parking boards (sunboard)	3' x 2'	6	1	10
7		Flower Décor at Entrance			1	1
8		Round Table seating with bow on chairs			1	150
9		Podium		1	1	1
10		Sound Console Masking	12' x 4'	48	2	1
11		Sound Console Masking	4' x 4'	16	2	2
12		Welcome Branding flex standees	4' x 8'	32	2	2
13		Hand Tags for Entry with Branding			2	150
Technical						
		Sound:				
1		Line Array JBL VRX Speakers 4 tops 2 dual 18" subs			1	2
2		Amplifiers for the above speakers			1	1
3		Crossover / Limiter			1	1
4		Sound Craft Mixer			1	1
5		Denon 4500/Laptop + DJ Mixer			1	1
6		Instrument Cables			1	2
7		8 Channel DI Box			1	1
8		Podium Mike			1	1
9		32 Channel Snake / Stage Box			1	1
10		Shure Cordless SM 58			1	4
11		Shure Lapel Mikes			1	2
12		Shure Corded Mike SM 58/57			1	3
13		Mic on Stand			1	4
14		Monitors JBL Prx / Mackie			1	2
15		Sound Technician			1	1
		Light:				
1		LED Palcos 3W RGBW on Stand			1	20
2		LED Par Cans			1	15
3		Power Pack			1	1
4		FX Lights / Moving Heads			1	4
5		Smoke Machine			1	1
6		Lazer Lights			1	2
7		Light Controller Pearl 2010 + operator			1	1
		Miscellaneous:				
1		Theme Photo op board	8' x 8'	64	1	65
2		Instant prints with photo frame			1	100
		Dinner & Liquor:				
1		Veg and non veg incl starters (2+2)			1	As per Actual
2		IMFL (corkage charges)			1	As per Actual
3		Soft drinks & soda			1	As per Actual
4		Bar License			1	As per Actual

Evening:	Central Lawn	GALA NIGHT + Theme Event	9240 sq.ft			
Date:	1st Dec	DAY 2				
Infrastruture Inventory	8:00 PM					
1		Stage with Masking (2.5ft height)	24' x 18'	432	1	1
2		(Synthetic carpets - On stage and follow raiser with stage masking)	8' x 12'	96	1	1
3		Venue Drapes & Flex T stands	8' x 3'	24	1	10
4		Flower Décor at Venue			1	1
5		Round Table seating with bow on chairs			1	170
6		Podium			1	1
7		Sound Console Masking	12' x 4'	64	1	1
8		Goalpost Truss	40' x 30'	1200	1	1
9		Red Carpet as per size			1	1
10		LED Raiser	24' x 1'	24	1	1
Audio Visuals						
1		LED Wall - P4 - hi res with mixer / splitter - Kramer	24' x 12'	288	1	1
2		Plasma - Delay / teleprompter			1	3
Technical						
		Sound:				
1		Line Array JBL VRX Speakers 4 tops 2 dual 18" subs			1	2
2		Amplifiers for the above speakers			1	1
3		Crossover / Limiter			1	1
4		Sound Craft Mixer			1	1
5		Denon 4500/Laptop + DJ Mixer			1	1
6		Instrument Cables			1	2
7		8 Channel DI Box			1	1
8		Podium Mike			1	1
9		32 Channel Snake / Stage Box			1	1
10		Shure Cordless SM 58			1	4
11		Shure Lapel Mikes			1	4
12		Shure Corded Mike SM 58/57			1	3
13		Mic on Stand			1	4
14		Monitors JBL Prx / Mackie			1	2
15		Sound Technician			1	1
16		Confetti Electrical (Paper Blast)			1	12
		Light:				
1		LED Palcos 3W RGBW			1	35
2		LED Par Cans			1	20
3		Power Pack			1	1
4		FX Lights / Moving Heads			1	8
5		Smoke Machine			1	1
6		Lazer Lights			1	2
7		Light Controller Pearl 2010 + operator			1	1
		Dinner & Liquor:				
1		Veg and non veg incl starters (2+2)			1	170
2		IMFL (Corkage Charges)			1	170
3		Soft drinks & soda			1	170
4		Bar License			1	170
Hotel Accomodation						
1		1 Night for 4 Teachers (1st Dec)			1	4
Genset						
1		Genset 62 kva (6 Hours)			2	1 nos
2		Additional Usage			2	2 Hours
Videography & Photography - HD						
1		Video - Panasonic 102B Camera			2	1
2		Still photo One Camera(Nikon 300S)			2	1
3		VGA cable and connector			2	1
Artist Activities & Manpower						
1		Disc jockey (House,Commercial,Bollywood)			2	1
2		Master Of Ceremony			1	1
3		Ushers / Hostesses			2	4
4		MC give aways			2	50
PG Attire & Day Uniform						
1		Sofas,Sarees & Pocket Square for PG			1	70
2		T shirts			1	70
3		Jackets			1	70

Additional - Post Event					
2	Signature Board flex (mounting & framing)	10' x 8'	80	1	1
3	Miscellaneous Charges			2	150

Total Contribution per couple **Rs. 30000.00**

			
<p>Safa and Pocket Square, Saari</p>			<p>EY style collar T-shirt, Round neck T-shirt, Micro sleeveless jacket, White high-quality formal shirt, Lapel pin:</p>

Bank Details as below:

ICICI Bank
Diversity Events
[Current a/c no. 029805500675](https://www.icicibank.com/branch/029805500675)
RTGS/NEFT IFSC Code: ICIC0000298
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